#### **PRIVACY POLICY**

### 1. Introduction and Agreement

This website ("Site") is operated by the legal owner of the Site and this policy applies to the legal owner and their associates ("we", "us" or "our").

This Privacy Policy and Disclaimer applies to our collection of information and your access to the collected information when you transact with us on the Site and also on any forms or other means of collection of information by us. It also applies to the use of the Site.

Please read this Privacy Policy and Disclaimer carefully before using the Site or transacting with us. Usage of the Site or transacting with us is conditional upon you agreeing to be bound by this Privacy Policy and Disclaimer, and if you use the Site or transact with us you are deemed to have agreed to be bound by this Privacy Policy and Disclaimer.

# 2. Privacy Policy

We are bound by the National Privacy Principles (the "Principles") contained in the Privacy Act 1988 (Cth) (the "Act"). The Principles can be viewed at the web site of the Office of the Australian Information Commissioner: www.oaic.gov.au. This Privacy Policy sets out our policies regarding the collection, use and disclosure of certain information relating to your use of the Site.

We recognise the importance of protecting your privacy and our Privacy Policy is designed to assist you in understanding how we collect, use and safeguard the personal information you provide to us, and to assist you in making informed decisions when using the Site. As we update and diversify our products and services, this Privacy Policy may evolve. Please check this page for updates periodically.

#### 2.1 Collection of Information

There are many aspects of the site which can be viewed without providing personal information, however, to speak with a member of the Renosell team, you are required to submit personally identifiable information. This may include but not limited to a Name, Phone Number, Email Address and Property Address and/or Postcode.

Cookies: We may use what are commonly called cookies when you use our Site. We use these cookies to identify you as a valid user, to ensure that no one else can sign on simultaneously with your account from another computer and to help us serve you better based on your registration preferences. We may also use cookies to help us facilitate any promotions or surveys that we provide.

We may also collect information from any other document which you submit to us in connection with your online enquiry expression of interest in any marketing or promotional material or general enquiry.

While you may be entitled under the Act to transact with us without identifying yourself or using a pseudonym, we may refuse to provide services or deal with you without you identifying yourself to our reasonable satisfaction.

## 2.2 Use of information collected

For each visitor to reach the site, we expressively collect the following non-personally identifiable information, including but not limited to browser type, version and language, operating system, pages viewed while browsing the Site, page access times and referring website address. This collected information is used solely internally for the purpose of gauging visitor traffic, trends and delivering personalised content to you while you are at this Site.

We may use the information collected in order to keep you informed about our latest news, products and services, we may send e-mails and announcements to your personal email address that you provided to us while registering on our Site.

You may unsubscribe from such list by following the instructions contained in each email we send to you to unsubscribe from such e-mail list.

## 2.3 Disclosure of information collected

Disclosure to vendor: We may share your personal information with companies ("Vendors") acting as our authorised partners agents in providing our service (e.g. Software Developers or Printers, customer/support services) to you, all of which agree to use it only for such specified purposes. Each Vendor must agree to implement and maintain reasonable security procedures and practices appropriate to the nature of your information in order to protect your personal information from unauthorised access, destruction, use, modification or disclosure.

Legally compelled disclosure: We will also disclose your personal information when required to do so by law, for example, in response to a court order or a subpoena or other legal obligation, in response to a law enforcement agency's request, or in special cases when we have reason to believe that disclosing your personal information is necessary to identify, contact or bring legal action against someone who may be causing injury to or interference with (whether intentionally or unintentionally) our rights or property.

#### 2.4 Consent to processing

By providing any personal information to us, you fully understand and consent to the collection, transfer and processing of such personal information to, and the collection and processing of such personal information. Your personal information will be stored and processed on our computers in Australia. We will use commercially reasonable efforts to hold and transmit your personal information in a safe, confidential and secure environment. If you object to your personal information being transferred or used in this manner please do not register with or use the Site.

#### 2.5 Security

Renosell regards the security of your personal information as a priority and takes a number of precautions to protect your personal information from loss, misuse, unauthorised access, modification or disclosure. This includes the use of encrypted links and Secure Sockets Layer (SSL) encryption.

We remind you, however, that the Internet is not a secure environment and although all care is taken, we cannot guarantee the security of information you provide to us via electronic means.

## 2.6 Access to Information, Accuracy of Information and Complaints

You have the right to have access to the personal information we hold about you. You can also request an amendment to this personal information should you believe that it contains inaccurate information. Should you wish to obtain access to or amend the personal information that we hold, please contact our Office (see contact details below) who can give you more detailed information. For security and confidentiality reasons, we will require you to verify your identity and specify what information you require. A fee may be charged for providing access, which will be advised in advance.

The Act entitles us to refuse a request to access information in particular circumstances (such as specified business purposes or imperatives, and for law enforcement reasons). Where we do not uphold your request, we will inform you of the reasons for our decision. If the information we hold about you changes, we ask that you contact our Office (see contact details below) so that we may update our records.

For any questions and notices, please contact us at:

Renosell Pty Ltd, ABN: 31 642 382 134

Attn: Privacy Policy Manager Email: team@renosell.com.au Last update: 11/01/2022